



TERMS OF REFERENCE

CITY RESILIENCE GLOBAL PROGRAMME FOCAL POINT IN MEDELLIN

PROJECT BACKGROUND

The United Nations Human Settlements Programme (UN-Habitat) is the agency for human settlements mandated by the United Nations General Assembly to promote socially and environmentally sustainable towns and cities. UN-Habitat helps the urban poor by transforming cities into safer and healthier places with better opportunities. It works with organizations at every level, including all spheres of government, civil society and the private sector.

As the main United Nations Agency responsible for ensuring the sustainable development of cities, towns, and other human settlements, UN-Habitat is strategically placed to coordinate the humanitarian and development efforts of multiple actors and policy makers at all levels in the common pursuit of urban resilience. UN-Habitat's approach to strengthening urban resilience as a key determinant for ensuring the effectiveness of response interventions during times of crises, and subsequent sustainable development, is embodied in its City Resilience Global Programme (GRGP).

The City Resilience Global Programme goes beyond conventional approaches to 'risk reduction', delivering a forward-looking, multi-sectoral, multihazard, multi-stakeholder model for building resilience that recognizes the complexities and unique value of cities, and the inherent interdependencies of each part of an urban system.

Fast growing cities and urban areas of the world are engines of growth and wealth accumulation. This growth can have positive social, cultural and educational impacts. On the other hand, evidence demonstrates that fast economic growth, combined with rapid sprawling population expansion in urban areas, also increases disaster vulnerability and exposure. The level of urbanization is far higher in the developed world; however, the annual 'urbanization rate' is much faster in the developing world. The primary urban agglomerations with the highest concentrations of people and economic activity mostly overlap with the areas of extreme or high risk related to disasters such as coastal areas, along rivers and in flood plains.

The project works with local government institutions, to plan, coordinate, implement and support the various outlined activities. The primary and most direct beneficiaries will be local stakeholders, city authorities and civil society. Women, children and other at risk groups, often disproportionately affected by crises situations, will be engaged and receive additional attention. UN Habitat's City Resilience Global Programme delivers a forward-looking, multi-sectoral, multi-hazard, multi-stakeholder model for building urban resilience that recognizes the complexities and unique value of cities, and the inherent interdependencies of each part of an urban system. The Programme's City Resilience Profiling Tool (CRPT) is a universal framework that allows the input of context-based, auditable data and generates metrics for urban resilience, in order to establish baselines or "city profiles". Based on the results of analysis, a strategy of Recommendations of Actions for Resilience and Sustainability (RAR-S) is developed and incorporated into existing urban development strategies and management processes

The Programme builds on the achievements of the Hyogo Framework for Action – Building the Resilience of Nations 2005-2015 and paves the way toward the implementation of the Sendai Framework for DRR (Disaster Risk Reduction) 2015-2030 at the local level and the New Urban Agenda adopted at Habitat III (The United Nations Conference on Housing and Sustainable Urban Development) in Quito, Ecuador October 2016.

The City Resilience Global Programme is based in Barcelona, Spain, with the support of the Barcelona City Council on implementing its activity to make cities more resilient. The cooperation between both institutions is entering in a new phase for the 2020-2024 period. Within this phase the CRGP will be key to delivering United Nations operational urban resilience projects, contributing to the achievement of Global Agendas (Agenda 2030 and SDGs, Sendai Framework, Paris Agreement and NUA), sharing innovative practices from Barcelona globally and linking Barcelona/Spain with global resilience initiatives such as the Making Cities Resilient 2030 and World Urban Forum. The City Resilience Global Programme will replicate the CRGP methodology – pilot experience developed in collaboration with the City of Barcelona and calibrated in four cities (Asuncion, Dakar, Maputo and Port Vila) in other cities of the world, building on the new urban resilience standard currently being developed.

In 2022, the CRGP, through the cooperation agreement with the Barcelona City Council, initiated the implementation of the Programme in Medellin, Colombia. The project is supported by CIDEU (Centro Iberoamericano de Desarrollo Estratégico Urbano), the network of Ibero-American cities that shares and promotes urban development. CIDEU is providing with the support of a technical team member to the project.

MAIN OBJECTIVE OF THE PROJECT

The overall objective of this project is to build more sustainable and resilient cities, by strengthening the capacity of key public, private and civil society stakeholders to measure, plan and act in building resilience to ensure that public and private investments are risk-informed and that early interventions in crisis-prone cities are linked to longer-term development goals. This joint initiative aims at improving local government and stakeholder understanding of, and capacity for, developing and implementing resilience action plans.

The expected results are:

1. Increased commitments to build local-level resilience,
2. Local resilience and investments measured in target cities,
3. Key issues and challenges identified in linking early interventions in crisis-prone cities to long-term sustainable development inputs,
4. Capacity is built in cities and local governments to develop and implement integrated local climate and disaster resilience action plans,
5. Crisis-prone cities have enhanced capacity to develop and implement plans to increase their resiliency.

MAIN TASKS OF THE ASSIGNMENT

The CRGP Focal Point will be based in the partner city: Medellin, Colombia.

The CRGP Focal Point will receive training and support on the relevant tools and processes from UN-Habitat's City Resilience Global Programme staff in Barcelona.

The CRGP Focal Point will provide substantive professional support to the Programme and local governments in following tasks:

- Act as Programme Focal Point within the municipality, its related departments and other stakeholders to support implementation of the City Resilience Profiling Tool (CRPT),

including:

- Rallying the necessary political support from local government departments and local stakeholders.
- Supporting data collection: Assess the data collection process, prioritize areas that need support, identify gaps, risks and challenges.
- Developing the City Resilience Diagnostic report and the Recommendations of Actions for Resilience and Sustainability report (RAR-S) in collaboration with UN-Habitat: incorporating assessments, reflections and findings from the data collection process.
- Lead participative sessions for Local Government staff and urban stakeholders.
- Contribute to the production of global reports, information and communication tools in the areas of intervention.
- Contribute to the improvement of working methods and tool implementation based on own experience and in collaboration with colleagues implementing in other cities (sharing experiences and promoting best practices).
- Assist facilitation of and record of meetings.
- Identify and involve national and regional administrative bodies on the development and implementation of the Programme in the national scale.
- Identify potential pertinent initiatives and activities and –in close cooperation with the stakeholder(s)– contribute to the development of the Programme.

DELIVERABLES

Work plans will be agreed with the UN-Habitat's City Resilience Global Programme staff subject to the main tasks of the assignment (above) and in consideration of the workload priorities at that time.

The final deliverable will be the Recommendations of Actions for Resilience and Sustainability (RAR-S Report) for Medellín.

TIMELINE

From April to December 2022.

Part-time dedication (an average of 80 hour/month).

COMPETENCIES

Professional: Knowledge and understanding of theories, concepts and approaches relevant to donor relations, public-private partnerships and private sector fundraising. Ability to identify issues, analyze and participate in the resolution of issues/problems. Ability to conduct data collection using various methods. Conceptual, analytical and evaluative skills to conduct independent research and the use of a variety of research sources. Ability to organize seminars, consultations, training workshops and special events. Ability to apply judgment in the context of assignments given, plan own work and manage conflicting priorities. Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results.

Communication: Speaks and writes clearly and effectively. Listens to others, correctly interprets messages from others and responds appropriately. Asks questions to clarify, and exhibits interest in having two-way communication. Tailors language, tone, style and format to match the audience. Demonstrates openness in sharing information and keeping people informed.

Planning and Organizational: Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and

allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.

Client Orientation: Considers all those to whom services are provided to be “clients” and seeks to see things from clients’ point of view. Establishes and maintains productive partnerships with clients by gaining their trust and respect. Identifies clients’ needs and matches them to appropriate solutions. Monitors ongoing developments inside and outside the clients’ environment to keep informed and anticipate problems. Keeps clients informed of progress or setbacks in projects. Meets timeline for delivery of products or services to client.

EDUCATION

- Advanced university degree (Master’s degree) in Urban or Regional Planning, International Development, Public Policy, Architecture, Engineering, Economics, or similar fields deemed relevant to the subject areas covered by the CRGP Terms of Reference.
- A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree

WORK EXPERIENCE

- A minimum of 8 years of experience working in or with government, local authorities, participatory processes; urban planning, environment, climate change, sustainability; risk reduction or similar.
- Experience working with minimal supervision and using own initiative with proven results.
- Direct experience working in partner city or familiarity with the local government and/or territory will be needed.
- Experience with community-based organizations considered an asset.

LANGUAGE SKILLS

Fluency in oral and written Spanish and English is required.

SKILLS

- Experience driving a programme, making connections and quickly fostering new partnerships with key stakeholders.
- Confidence to work under pressure in diverse environments, with diverse partners and with minimum supervision to meet deadlines.
- Ability to establish own goals and work towards them autonomously and achieve results.
- Good communications, reporting and representation skills.
- Good team-work and drive for results.
- Ability to keep supervisors and partners informed of progress.
- Proven organizational skills and ability to handle work in an efficient and timely manner.

SPECIAL CONSIDERATIONS

The CRGP focal point should be:

- Familiar with and committed to the goals of UN-Habitat.
- Willing to take responsibility, act professionally at all times, and make sure tasks are fully completed.
- Sensitive to gender issues and issues of concern to vulnerable groups.
- Express enthusiasm and willingness to continue learning new skills and share experiences with other members of the team.

- Demonstrated interpersonal skills, and proven ability to work within a team.

PAYMENT

A total payment of **9,600 €** is stipulated for the entire contract, from which the corresponding taxes will be deducted.

APPLICATIONS

Applications may be submitted from **March 14 to 23, 2022**, by sending the following to cooperacion@cideu.org:

- Letter addressed to CIDEU with the motivation to apply and explaining the suitability of your profile for hiring
- CV updated

Any query about this TOR should be sent to the same email.